**湖南工学院重点建设学科**

**验收检查表**

学 科 名 称：

学科带头人：

建 设 时 间：

联 系 电 话：

填 表 时 间：

湖南工学院学科建设中心

二○一八年制

**填表说明**

一、本报告由重点学科带头人组织填写，所有内容必须客观真实。

二、报告内容编写说明

1．本验收报告以“宋体五号”字体填写，一式3份。

2. 制表依据为《湖南工学院重点学科建设目标管理办法》。

2．“依托单位”指学科所在二级学院。

3．成果均指建设期内成果，即**2015年1月28日-2018年1月28日。**

4. 所有成果和项目的负责人必须为本学科队伍中的成员。不得随意纳入其他学科组成员的成果和项目。

5. 注意区分**学科带头人的科研成果**与**学科队伍的科研成果。**

6．本表所有经费数单位均为万元。

7. 本表中所有表格不够时，均可续栏或续页。

8. 应如实填写有关内容，语言简练，重点突出，切忌过于繁琐冗长；建议第1页的基本数据表留待最后统计完毕后再填写。

三、要求统一用A4纸双面打印、装订。

**重点建设学科验收基本数据表（2015.1.28-2018.1.28）**

学科带头人： 填表人： 联系电话： 邮箱：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 指标 | 基本数据 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 研究  方向 | 方向一 | | | | | | | | 方向二 | | | | | | | | | | | | 方向三 | | | | | | | | | | |
|  | | | | | | | |  | | | | | | | | | | | |  | | | | | | | | | | |
| 学术  队伍 | 学科带头人 | 国家级项目 | | | 省部级项目 | | | | | | | | 进校经费 | | | | | 省级科研成果奖 | | | | | | | 省级创新团队 | | | | | | |
| 项 | | | 项 | | | | | | | | 万元 | | | | | 项 | | | | | | | 立项 项  或验收□合格□优秀 | | | | | | |
| B类以上权威核心期刊论文 | | | | | | | | | | | SCI/EI/A&HCI/SSCI收录论文 | | | | | | | | | | | | 省级科技创新平台 | | | | | | |
| 篇 | | | | | | | | | | | 篇 | | | | | | | | | | | | 立项 项  或验收□合格□优秀 | | | | | | |
| 学科团队 | 总人数 | | 教授 | | | 副教授 | | | | | | 博士人数 | | | | | 新增教授人数 | | | | | | 新增副教授 | | | | | | | 新增博士 |
|  | |  | | |  | | | | | |  | | | | |  | | | | | |  | | | | | | |  |
| 科学  研究 | 发表论文 | | | | |  | | | | | | SCI/EI/A&HCI/SSCI/新华文摘收录论文 | | | | | | | | | | | | | | | | |  | | |
| B类核心期刊论文 | | | | |  | | | | | 出版学术专著 | | | | | | | | | | | | | | | | | |  | | |
| 获国家级科研成果奖 | | 项 | | | 省部级科研成果奖 | | | | | | | | | 项 | | | | 市厅级科研成果奖 | | | | | | | | | 项 | | | |
| 授权发明专利 | | 项 | | | 科研成果转让 | | | | | | | | | 项 | | | | 直接经济效益 | | | | | | | | | 万元 | | | |
| 承担科研项目 项 | | | | | 国家级项目 | | | | | | | | | | 省部级项目 | | | | | | 市厅级项目 | | | | | | | | 横向项目 | |
| 项 | | | | | | | | | | 项 | | | | | | 项 | | | | | | | | 项 | |
| 上述科研项目经费合计 | | | | | | | | | 万元 | | | | | | | 人均经费 | | | | | | 万元 | | | | | | | | |
| 人才  培养 | 获省部级以上教学成果奖 | | | | | | | 指导学生学科竞赛获奖 | | | | | | | | | | | | | | | | | | | 出版教材 | | | | |
| 项 | | | | | | | 省部级 项 市厅级 项 | | | | | | | | | | | | | | | | | | | 部 | | | | |
| 新增省部级以上精品课程、特色专业、示范中心、教学试验区、教研项目、教学团队、人才培养基地等“质量工程”项目 | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | |
| 学术  交流 | 举办国际、国内性学术会议 | | | | | | | | | | | | | 参加学术交流 | | | | | | | | | | | | | | | | | |
| 次 | | | | | | | | | | | | | 人次 | | | | | | | | | | | | | | | | | |
| 派往国内外访学、进修学习情况 | | | | | | | | | | | | | 邀请国内外专家来校讲学情况 | | | | | | | | | | | | | | | | | |
| 人次 | | | | | | | | | | | | | 人次 | | | | | | | | | | | | | | | | | |
| 条件  支撑 | 本学科藏书合计 | | | | | | | 万册 | | | | | | 期刊合计 | | | | | | | | | | | | 册 | | | | | |
| 本学科新购仪器设备总值 万元 | | | | | | | | | | | | | 固定资产总值 万元 | | | | | | | | | | | | | | | | | |
| 学校对本学科进行校内重点建设的经费 投入总计 | | | | | | | | | | | | | | | | | | | 万元 | | | | | | | | | | | |
| 新增省部级以上重点实验室、研究中心、工程中心等情况 | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | |

**一、本学科主要研究方向的进展**

|  |
| --- |
| 研究方向一：  研究方向二：  研究方向三： |

**二、学科团队**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **学科队伍基本情况（不得将其他学科组人员列入）** | | | | | | | | | | |
| 原有人员数（2015年1月） | | 教授 | 副教授 | | | 讲师 | 博士 | | | 硕士 |
| 人 数 合 计 | |  |  | | |  |  | | |  |
| 现有人员数（2018年1月） | | 教授 | 副教授 | | | 讲师 | 博士 | | | 硕士 |
| 人 数 合 计 | |  |  | | |  |  | | |  |
| 新增人员姓名 | |  | | | | | | | | |
| 新增省级以上人才计划、省级学科带头人培养对象、省级青年骨干教师培养对象 | | 人才称号 | | | 姓名 | | 授予日期 | | 授予单位 | |
|  | | |  | |  | |  | |
|  | | |  | |  | |  | |
| **学科队伍具体信息（截止到2018年1月）** | | | | | | | | | | |
| 研究方向 | 姓名 | 出生年月 | | 最后学历或学位 | | | | 专业技术职务 | | |
| 方向一： | **（方向负责人）** | 197501 | | 博士研究生 | | | | 教授 | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
| 方向二： | **（方向负责人）** |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
| 方向三： | **（方向负责人）** |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |
|  |  | |  | | | |  | | |

**三、学科带头人学术水平**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.学科带头人主持的科研项目情况** | | | | | | | | | | | | | | |
| 序号 | 下达编号 | 项目名称 | | | 来源 | | | 类别 | | 起讫时间 | | | | 科研经费 |
| 1 | 4251582 | XXXX | | | 国家自然科学基金 | | | 面上项目 | | 201701-  201901 | | | | 55万 |
|  |  |  | | |  | | |  | |  | | | |  |
|  |  |  | | |  | | |  | |  | | | |  |
| **2.学科带头人主持获得的科研成果奖励** | | | | | | | | | | | | | | |
| 序号 | 奖励类别 | | 获奖等级 | | | 获奖项目名称 | | | | | | | 获奖时间 | |
| 1 | 湖南省科学技术进步奖 | | 三等奖 | | | XXXX | | | | | | | 201701 | |
|  |  | |  | | |  | | | | | | |  | |
|  |  | |  | | |  | | | | | | |  | |
| **3.学科带头人以第一作者完成的论文、专著** | | | | | | | | | | | | | | |
| 序号 | 名称 | | | 时间 | | | 发表刊物/出版社 | | | | | 备注 | | |
| 1 | XXX | | | 201701 | | | XXX | | | | | CSCD核心期刊，他引X次 | | |
|  |  | | |  | | |  | | | | | SCI收录，影响因子XX，他引X次 | | |
|  |  | | |  | | |  | | | | |  | | |
|  |  | | |  | | |  | | | | |  | | |
| **4.学科带头人负责的省级科技创新团队或平台情况** | | | | | | | | | | | | | | |
| 序号 | 平台/团队名称 | | | 类别 | | | 立项/验收单位 | | 时间 | | 立项/验收情况 | | | |
| 1 | XXX团队 | | | 湖南省科技创新团队 | | | 湖南省教育厅 | | 201712 | | 验收优秀/验收合格/未通过验收 | | | |
| 2 | XXX实验室 | | | 湖南省工程实验室 | | | 湖南省发改委 | | 201701 | | 通过立项，建设期三年 | | | |
|  |  | | |  | | |  | |  | |  | | | |
|  |  | | |  | | |  | |  | |  | | | |
|  |  | | |  | | |  | |  | |  | | | |
|  |  | | |  | | |  | |  | |  | | | |

**四、科学研究**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.建设期内本学科科研项目数及经费情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 类别 计数 | | 第一年度 | | | | | | | | | 第二年度 | | | | | | | 第三年度 | | | | | | | | |
| 项目数 | | | 经费数 | | | | | | 项目数 | | | | 经费数 | | | 项目数 | | | | | 经费数 | | | |
| 国家级项目 | |  | | |  | | | | | |  | | | |  | | |  | | | | |  | | | |
| 省部级项目 | |  | | |  | | | | | |  | | | |  | | |  | | | | |  | | | |
| 市厅级项目 | |  | | |  | | | | | |  | | | |  | | |  | | | | |  | | | |
| 横向项目 | |  | | |  | | | | | |  | | | |  | | |  | | | | |  | | | |
| 合计 | |  | | |  | | | | | |  | | | |  | | |  | | | | |  | | | |
| **2.建设期内本学科承担的代表性科研项目（学科带头人主持的项目若上表已填则无需重复填写）** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 项目名称及下达编号 | | | | | | | | 来源 | | | | | | 类别 | | 起讫时间 | | | | 负责人 | | | | | 科研经费 |
| 1 | XXXXXXXX  （4356777） | | | | | | | | 湖南省自科基金 | | | | | | 青年项目 | | 201701-  202001 | | | | XXX | | | | | 10 |
| 2 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| 3 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| 4 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| 5 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| 6 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| 7 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| 8 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| 9 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| 10 |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
|  |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
|  |  | | | | | | | |  | | | | | |  | |  | | | |  | | | | |  |
| **3.建设期内科研成果奖励** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 奖励类别 | | | | 获奖等级 | | | | | 获奖项目名称 | | | | | | | | 获奖人 | | | | | | | 获奖时间 | |
| 1 | 衡阳市产学研奖 | | | | 一等奖 | | | | | XXXX | | | | | | | | XXXX | | | | | | | 201701 | |
| 2 |  | | | |  | | | | |  | | | | | | | |  | | | | | | |  | |
| 3 |  | | | |  | | | | |  | | | | | | | |  | | | | | | |  | |
| 4 |  | | | |  | | | | |  | | | | | | | |  | | | | | | |  | |
| 5 |  | | | |  | | | | |  | | | | | | | |  | | | | | | |  | |
| 6 |  | | | |  | | | | |  | | | | | | | |  | | | | | | |  | |
| 7 |  | | | |  | | | | |  | | | | | | | |  | | | | | | |  | |
| 8 |  | | | |  | | | | |  | | | | | | | |  | | | | | | |  | |
| **4.建设期内学科队伍成员发表的代表性论文、专著（填写学校认定的B类以上权威核心期刊论文，学科带头人的论文若上表已填无需重复填写）** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 名称 | | | | | | 作者 | | | | | 发表刊物/出版社 | | | | | | | 时间 | | | 备注 | | | | |
| 1 | XXX | | | | | | XXX | | | | | XXX | | | | | | | 201701 | | | CSCD核心SCI/EI/A&HCI/  SSCI/新华文摘收录 | | | | |
| 2 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 3 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 4 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 5 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 6 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 7 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 8 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 9 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 10 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 11 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 12 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 13 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 14 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 15 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| 16 |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
|  |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
|  |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
|  |  | | | | | |  | | | | |  | | | | | | |  | | |  | | | | |
| **5.建设期内科研成果转化及应用** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 成果名称 | | | | | 类别 | | | | | | | | 主要完成人 | | | | 授权/完成时间 | | | | | | 授权/采纳  单位 | | |
| 1 | XXXXX | | | | | 发明专利/标准制定/咨询报告等 | | | | | | | | XXX | | | | 201701 | | | | | | XXX | | |
| 2 |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
|  |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
| 3 |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
| 4 |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
| 5 |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
|  |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
|  |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
|  |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
|  |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
|  |  | | | | |  | | | | | | | |  | | | |  | | | | | |  | | |
| **6.专项经费投入与使用情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 经费来源 | | | 总投入 | | | | | 学校经费 | | | | | | | | 学科点自筹经费 | | | | 其他经费 | | | | | | |
| 经费数（万元） | | |  | | | | |  | | | | | | | |  | | | |  | | | | | | |
| 支出科目 | | | | 第一年度 | | | | | | | | | 第二年度 | | | | | | | 第三年度 | | | | | | |
| 1、设备费 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 2、材料费 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 3、测试化验加工费 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 4、燃料动力费 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 5、会议费/差旅费/国际合作与交流费 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 6、出版/文献/信息传播/知识产权事务费 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 7、劳务费 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 8、专家咨询费 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 9、其他支出 | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |
| 合计： | | | |  | | | | | | | | |  | | | | | | |  | | | | | | |

**五、人才培养**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1．建设期内获得的省部级以上教学成果奖** | | | | | | | | | | | | | |
| 序号 | 奖励类别 | | | 获奖等级 | | 获奖项目名称 | | | | 获奖人 | | | 获奖时间 |
| 1 | 省级教学成果奖 | | | 三等奖 | | XXX | | | | XXX | | | 201701 |
|  |  | | |  | |  | | | |  | | |  |
|  |  | | |  | |  | | | |  | | |  |
|  |  | | |  | |  | | | |  | | |  |
| **2．建设期内新增省部级以上精品课程、特色专业、示范中心、实践教育基地、教研项目、教学团队、大创项目等“质量工程”项目情况** | | | | | | | | | | | | | |
| 序号 | 类别 | | 名 称 | | | 负责人 | | 建设/获批时间 | | | 批准部门 | | |
| 1 | 教研项目 | | XXXX | | | XXX | | 201701-202001 | | | 湖南省教育厅 | | |
| 2 | 工程教育专业认证 | | XXXX专业 | | | XXX | | 201801-202101 | | | 中国工程教育专业认证协会 | | |
| 3 |  | |  | | |  | |  | | |  | | |
|  |  | |  | | |  | |  | | |  | | |
|  |  | |  | | |  | |  | | |  | | |
|  |  | |  | | |  | |  | | |  | | |
|  |  | |  | | |  | |  | | |  | | |
| **3．建设期内指导学生学科竞赛获奖情况** | | | | | | | | | | | | | |
| 序号 | | 竞赛名称 | | | 获奖等级及类别 | | 学生姓名 | | 指导老师 | | | 获奖时间 | |
| 1 | | 全国大学生化学化工创新竞赛 | | | 省级一等奖 | | XXX | | XXX | | | 201701 | |
|  | |  | | |  | |  | |  | | |  | |
|  | |  | | |  | |  | |  | | |  | |
|  | |  | | |  | |  | |  | | |  | |
|  | |  | | |  | |  | |  | | |  | |
|  | |  | | |  | |  | |  | | |  | |
|  | |  | | |  | |  | |  | | |  | |

**六、学术交流与合作**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1．建设期内本学科举办的主要学术会议和学术交流活动** | | | | | | | | | | | | | | | | |
| 学术会议名称 | | | 举办地点 | | | | 举办时间 | 参 加 人 数 | | | | | | | | 备注 |
| 总人数 | | | | 境外人数 | | | |
|  | | |  | | | |  |  | | | |  | | | |  |
|  | | |  | | | |  |  | | | |  | | | |  |
|  | | |  | | | |  |  | | | |  | | | |  |
| **2.外出参加学术会议** | | | | | | | | | | | | | | | | |
| 序号 | 学术会议名称 | | | | 会议举办地 | | | | 举办时间 | | | | 参会人员 | | | |
| 1 | XXX | | | | 湖南长沙 | | | | 201701 | | | | XXX | | | |
|  |  | | | |  | | | |  | | | |  | | | |
|  |  | | | |  | | | |  | | | |  | | | |
|  |  | | | |  | | | |  | | | |  | | | |
| **3.校内教师学术讲座** | | | | | | | | | | | | | | | | |
| 序号 | 讲座主题 | | | | | 主讲人 | | | | 时间 | | | | | 地点 | |
| 1 | XXXX | | | | | XXX | | | | 201701 | | | | | 2216 | |
| 2 |  | | | | |  | | | |  | | | | |  | |
| 3 |  | | | | |  | | | |  | | | | |  | |
|  |  | | | | |  | | | |  | | | | |  | |
|  |  | | | | |  | | | |  | | | | |  | |
|  |  | | | | |  | | | |  | | | | |  | |
| **4．国内外专家来校讲学情况** | | | | | | | | | | | | | | | | |
| 序号 | 专家姓名 | 单位 | | 讲学主题 | | | | | | | 时间 | | | 地点 | | |
| 1 | XXX | 浙江大学 | | XXXX | | | | | | | 201701 | | | 社科楼109 | | |
|  |  |  | |  | | | | | | |  | | |  | | |
|  |  |  | |  | | | | | | |  | | |  | | |
|  |  |  | |  | | | | | | |  | | |  | | |
|  |  |  | |  | | | | | | |  | | |  | | |

**七、支撑条件**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1．校级科研基地年度检查情况** | | | | | | | | | | | | | |
| 序号 | 平台名称 | | | | 批建时间 | | | 负责人 | | 年度检查考核等级 | | | |
| 1 | XXXX | | | | 201501 | | | XXX | | 优秀/良好/合格/不合格 | | | |
|  |  | | | |  | | |  | |  | | | |
| **2．建设期内新购置仪器设备、图书资料情况** | | | | | | | | | | | | | |
| 序号 | | 仪器设备/图书资料名称 | | 规格型号/图书类别 | | | 购置时间 | | | | 数量 | | 购入价格 |
| 1 | | XXX实验仪器 | | XXX | | | 201701 | | | | 2台 | | 1.6万 |
| 2 | | XXX实验资料 | | 杂志 | | | 201701 | | | | 20册 | | 0.3万 |
|  | |  | |  | | |  | | | |  | |  |
|  | |  | |  | | |  | | | |  | |  |
|  | |  | |  | | |  | | | |  | |  |
| **3.固定资产情况** | | | | | | | | | | | | | |
| 原有固定资产值 | | | 现有固定资产值 | | | | | | 年均增值 | | | | |
|  | | |  | | | | | |  | | | | |
| **4.管理制度** | | | | | | | | | | | | | |
| 序号 | | 制度名称 | | | | 执笔人 | | | | | | 实施时间 | |
| 1 | | XXX管理办法 | | | | XXX | | | | | | 201701 | |
|  | |  | | | |  | | | | | |  | |

**八、本学科点建设情况总结**

|  |
| --- |
| 从学科基本概况、建设的成效、存在的不足三方面进行总结。要实事求是，言简意赅。  学科带头人（签字）：  日期： |

**九、所在二级学院意见**

|  |
| --- |
| 院长： （学院公章）  年 月 日 |

**十、学科建设中心审核意见**

|  |
| --- |
| 审核人： （部门公章）  年 月 日 |

**十一、验收结果**

|  |
| --- |
| 学术委员会主席签字：  年 月 日 |